

ON RECRUTE!



Team Member, Settlement

Date limite: 16 septembre 2025

NB: Ouvert aux candidats de nationalité Tchadienne



JOB TITLE

TEAM MEMBER, SETTLEMENT

REPORTING LINE

TEAM LEAD, SETTLEMENT AND RECONCILIATION

CANDIDATE'S PROFILE

A meticulous and organized finance operations professional with foundational experience in transaction processing, settlement functions and reconciliations. The ideal candidate is skilled in handling high-volume financial data, ensuring transactional accuracy, and resolving mismatches in collaboration with internal teams and external stakeholders. With a commitment to timeliness, accuracy, and accountability, he/she plays a critical role in maintaining financial integrity and operational efficiency within the payment ecosystem.

JOB OBJECTIVE

To ensure timely, accurate, and efficient processing of financial settlements across multiple payment channels, while supporting reconciliation activities and maintaining compliance with internal policies and external regulations

ROLES & RESPONSIBILITIES

- Download Settlement reports from local switches/ Group and Card Processors
- Review of the Net Settlement entries passed by the Group Settlement team and agreeing same to the figure contained on the summary reports from the Scheme/Switches/Processors
- Reviewing of Net Settlement entries on the Central Bank's Account against the Settlement report from the local Switch or Group Settlement for Domestic transactions
- Daily settlement of financial obligation due to/from issuing/acquiring activities from both domestic and international transactions

- Passing of settlement entries in response to Group Settlement or Central bank Settlement entries
- Group/HO will only impact respective Nostros while countries will post all settlement entries locally
- Daily Settlement of Africash, Western Union, Ria and Moneygram transactions (where applicable), etc

KEY SKILLS AND COMPETENCIES

- Solid understanding of financial transaction flows and settlement processes.
- Familiarity with payment systems (ACH, RTGS, SWIFT, card networks, mobile money, etc.).
- Basic knowledge of reconciliation and accounting principles.
- Strong numerical and analytical skills.
- Proficiency in Excel and ERP or financial systems.

- Attention to detail and high level of accuracy.
- Effective communication and teamwork skills.
- Ability to work under pressure and meet strict deadlines.

QUALIFICATIONS

- Bachelor's degree in Finance, Accounting, Economics, Banking, or a related field.
- Professional training or exposure to payment systems or settlement operations is an advantage.

EXPERIENCE

- Minimum of 2–3 years of experience in financial operations, transaction processing, or back-office support in banking, fintech, or similar environments.
- Exposure to settlements or reconciliations is a strong plus.

PERSONAL ATTRIBUTES

- High sense of responsibility and integrity.
- Eager to learn and adapt in a fast-paced environment.
- Organized, methodical, and process-driven.
- Team-oriented with a positive and proactive attitude.

HOW TO APLY?

Send your CV and cover letter by email to hcmubachad@ubagroup.com before **Tuesday, September 16, 2025.**