

ECOBANK CAMEROON S.A
is recruiting a

Treasury Custody and business optimization officer

ready to work across the national territory.

The position is based in Douala.

JOB LEVEL: 5 / JOB GRADE: 3C

I. JOB PURPOSE

- Safeguard and manages the securities and other assets of mutual funds under the bank's custody.
- Revaluation of asset management portfolios.
- Recruit new portfolios for the bank.
- Maintain constant relationship with Mutual funds and the regulatory to avoid conflicts and have smooth operations.
- Ensure treasury business optimization in terms of resources, processes and controls.

II. KEY RESPONSIBILITIES

- Responsible to review all sales and purchases of assets, reconciliation of cash and confirmation of shares/units transferred to the right investor.
- Ensure accurate and updated information for each unit holder of the mutual funds with respect to regulation.
- Send security releases confirmation copies to fund managers.
- Processing instructions of mutual funds.
- Provide other support to the unit as and when needed.
- Fully ensure the regulatory role of custodian as per the regulation of COSUMAF n°1 of the 21st July 2022.

TEAM

- Support custody and treasury team so as to enable them achieve set targets.

RELATIONSHIPS

Below are some required critical relationships:

- Fund Managers
- Fund Trustees
- Clients
- Internal Control
- Local Regulator (COSUMAF)
- CRCT

III. REPORTING RESPONSIBILITIES

- Reports to **Head, Treasury & FICC**

IV. JOB PROFILE

Education

- Bac + 3 minimum in Finance, Management, Banking, Marketing or related field of study.

Work Experience

- Minimum of 2 years working experience in a financial institution.

Skills

- Analytical
- Effective Communication Skills
- Interpersonal relationship skills
- Ability to market and establish client relationship
- Ability to work under pressure and meet deadlines
- Strong negotiation skills.

Knowledge

- Broad knowledge COSUMAF regulations and financial market practices
- Working Knowledge of Excel
- Appreciation of securities Accounting
- CEMAC Financial and money market.

V. APPLICATION PROCESS:

Please submit your CV and motivation letter to
ECM-Recruit@ecobank.com latest
latest August 04th, 2025 at 5pm prompt,
with the subject
« Treasury Custody Officer ».

NB : Only applications matching with the desired profile will be contacted.

Ecobank is committed to providing equal opportunities to all and fostering an inclusive and diverse workplace. To this end, we encourage applications from individuals regardless of their nationality, race, gender, age, social class, religion, beliefs, and disability while fully adhering to the local laws and regulations established where Ecobank operates”.

Warning

The Use of this title does not indicate any limitation on your duties or job function and you may be assigned to different duties or asked to carry out additional duties from time to time.