



STANDARD TERMS OF REFERENCE FOR PROJECT EVALUATIONS

Final evaluation of the project: COD 1170-21 Innovation for agricultural resilience and adaptation to climate change

Evaluation location	LUBERO Territory: <ul style="list-style-type: none"> Lubero health zone: Kipese Kayna health zone: Bikara, Mighobwe, Kirumba, Kayna, Bulotwa, Luofu, Miriki and Kanyabayonga
Contract type	Individual
Job level	National Consultant
Language required for report	English
Planned duration of mission	21 days (24 February – 16 March)

I. INTRODUCTION :

a) Welthungerhilfe in DRC :

Deutsche Welthungerhilfe e.V. is one of the largest German non-governmental organizations active in the fields of humanitarian aid and development. It was founded in 1962 as the German section of the "Campaign Against Hunger", one of the world's first initiatives to eradicate hunger. Welthungerhilfe's work continues to be based on the vision that all people should be able to exercise their right to a self-determined life in dignity and justice, free from hunger and poverty.

Welthungerhilfe has been working in various communities in the Democratic Republic of Congo (DRC) since 1997. Its activities are located in the eastern part of the DRC, in the provinces of North Kivu, Ituri and Maniema. In 2016, Welthungerhilfe relocated the Uganda country office to Goma and established project offices in Goma, Bunia, Kirumba and sub-offices in Mahagi, Kpandroma, Mambasa, Nobili and Dingi.

b) Project summary and context :

The negative effects of climate change are increasingly affecting the agricultural production systems of smallholder households, which often lack effective strategies for adapting their farming methods to changing climatic conditions. Local support structures (such as government advisory services) were not sufficiently available either. In the project area, the impacts of climate change were exacerbated by unsustainable forest management.

A number of civil society organizations in North Kivu province and the Lubero region are working to promote smallholder agriculture and have achieved significant improvements.



However, there was often a lack of innovative climate change adaptation measures that incorporated current technological developments.

To this end, SYDIP's implementation of this project aimed to fill this gap by transferring knowledge and promoting innovative approaches to climate adaptation, and to comprehensively take into account the different aspects of smallholder production when developing and communicating adapted agronomic methods.

The implementation of the project therefore aimed to contribute to the key objectives of the Least Developed Countries Fund (LDCF), namely:

- a) Reduce the vulnerability of particularly vulnerable communities to the negative impacts of climate change, in particular by promoting climate adaptation in small-scale agriculture;
- b) Strengthen the resilience of production systems, notably by scaling up effective adaptation measures; and
- c) Strengthen and enable formal and informal institutions to take effective measures to adapt to or mitigate climate change. Mitigation, in particular through capacity building and organizational development (cooperatives; universities).

North Kivu province is mainly made up of communal forests and protected areas such as Virunga National Park, Lake Edouard and certain reserves (Kyavirimo, Kasugho, etc.).

The Lubero region is characterized by high population density and rapid demographic growth. Over 80% of the population lives from small-scale farming. However, the consequences of climate change and the over-exploitation of natural resources were becoming increasingly apparent. Inefficient farming methods and the continued expansion of farmland through forest clearance are contributing to the degradation of local ecological systems and climate change.

For an efficient exchange of goods and services between Lubero's different agro-ecological zones, and to ensure food supplies for the urban centers of North Kivu province, the region needed dynamic commercial activities and the development of agricultural markets.

In addition, internal surveys and studies showed that smallholder households often had little knowledge of climate change and effective adaptation strategies, including technological innovations. Erosion and loss of fertility due to overexploitation of the soil are having an increasingly negative impact on the productivity of small-scale farms and hence on the region's food security.

As a result, small-scale producers throughout the region were faced with a number of challenges, some of which were major: dry and rainy seasons were increasingly unpredictable, making agricultural planning more and more difficult. Agricultural production was increasingly affected by prolonged drought or heavy rainfall. Access to information on climate change and training on how to effectively adapt production methods to the new conditions (e.g., adapting the production calendar, using adapted varieties) were scarce. These challenges were compounded by often long-standing structural problems, including lack of access to inputs and/or investment financing, poor availability of land for agricultural production, and lack of advice from government technical services.

c) Direct/indirect target group

The direct target group comprised 2,120 beneficiaries, including 2,000 smallholders who benefited from the various project activities, as well as 90 students, 20 members of the Ministry of Agriculture and CARG (Conseil Agricole Rural de Gestion) and 10 university professors.

The indirect target group comprises the people living in the households of the direct target group, i.e. a total of around 12,000 people (with around 6 people per household). At least



40% of the target group are women (i.e. 800 small-scale farmers; including young people; 50% youth).

d) Project objectives and expected results :

General objective (impact): The livelihoods and food security of smallholder households in the Lubero region are improved by promoting effective climate change adaptation methods and strengthening existing institutional structures.

Project objective (Result): Small-scale producers use improved and sustainable agronomic techniques to adapt agricultural production to climate change and improve their incomes.

II. EVALUATION

a. Evaluation objectives:

This end-of-project evaluation has the following objectives:

- 1) Assess the overall results achieved by the "Innovation for agricultural resilience and adaptation to climate change" project;
- 2) The consultant will carry out an Endline evaluation to assess the progress of the indicators, comparing them with the Baseline evaluation.
- 3) Assess whether and to what extent the project has had a real impact in terms of community resilience to climate challenges in the project areas, either directly or through catalytic effects;
- 4) Evaluate the relevance, effectiveness, efficiency and direct effects of the project's actions in relation to its objectives, the processes that guarantee future impact, and the mechanisms in place to ensure the sustainability of results;
- 5) Assess the level of satisfaction of the various key players with the project itself and the results achieved;
- 6) Identify the main lessons to be learned from the implementation of the project, which can be replicated as learning by WHH and SYDIP in future opportunities;
- 7) Identify project success factors and challenges (programming and project management); on this basis, formulate sound recommendations on planning and implementation procedures for potential future projects that will finance the empowerment of rural women and men in their process of adaptation to the effects of climate change;
- 8) Identify the achievements of the COD 1170 project, including best practices and lessons learned, and make recommendations for their sustainability.

b. Evaluation questions and criteria

1. Analysis of project relevance :

The mission will assess the extent to which the project's theory of change and approach were relevant. If the theory of change is not explicit in the project, the mission will reconstruct this theory on the basis of the logic and approach proposed by the project, including the activities and expected results. It will also assess the extent to which the objectives envisaged by the project at the time of its design have met the need to improve participants'



knowledge and skills on issues linked to Innovation for agricultural resilience and adaptation to climate change in the Lubero territory, in relation to national priorities and the expectations of beneficiary communities. Particular attention will be paid to compliance with CHS standards in terms of capacity-building, taking into account the specific situation of women, young people and vulnerable groups. Changes in the context (political, economic, social, institutional) and their impact on project progress will also be examined.

2. Analysis of project efficiency :

The mission will provide an assessment of the cost-efficiency in terms of the balance between the results achieved and the use of the project's human and financial resources. It will assess the extent to which the project has met the urgent needs and priorities of the Government in general and communities in particular, in the context of implementing climate change adaptation measures. It will assess the implementation of the project in terms of each of the expected results, the activities carried out according to the recommended approach, the resources available and the results achieved.

3. Analysis of project effectiveness :

The mission will determine the extent to which the expected results indicators have been achieved. It will also assess the extent to which these results have contributed to the achievement of adaptation objectives through the practice of innovative and resilient agriculture by communities in the project areas. The evaluation will make reference to concrete evidence for each of the results evaluated/sources of verification of OVIs.

4. Analysis of project sustainability

The mission will analyze whether the project's results are likely to be sustainable.

The mission will assess whether the conditions are in place, in particular the degree of commitment of the stakeholders (Government, the Partner, the community structures set up, beneficiaries/participants), for the sustainability of climate resilience activities, in particular for women and young people, with the aim of finding long-term solutions to the needs of young people, actions to promote innovative and resilient agriculture and community infrastructures built within the framework of the project.

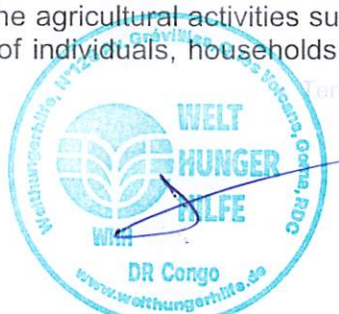
Particular attention will be paid to the involvement of beneficiaries in the design, implementation and monitoring of activities to ensure their continuity beyond the project, as well as to the lessons learned and strategies envisaged to ensure the valorization, replication or extension of the results achieved. The catalytic (financial or other) effects of the project should also be examined.

5. Analysis of cross-cutting themes

In the course of the evaluation, the mission will indicate the extent to which women and young people (girls and boys) as well as marginalized groups such as people living with disabilities have been taken into account in the implementation of the project in its various components and at all stages of the project. It will also indicate the changes fostered by the project in terms of equity and respect for human rights, drawing on disaggregated data, monitoring reports, activity reports and interviews with beneficiaries, taking care to disaggregate data by gender.

6. Drawing up recommendations

The mission will present the main lessons to be learnt from the project's implementation, focusing on the links between the agricultural activities supported and the improvement in the socio-economic conditions of individuals, households and communities based on the



practice of innovative and resilient agriculture in the context of climate change adaptation, and on the targeting of beneficiaries, as well as good practices that could be replicated, and will propose recommendations targeted by the implementing institution and by project component, concerning the design, management and sustainability of projects taking into account the contribution and involvement of women and young people.

Expected results:

The appraiser will produce the following quality reports:

1. Design note for data collection tools, according to the data collection techniques envisaged
2. Final evaluation report with all Annexes

III. SELECTION DU CONSULTAT

7. Qualifications and experience required

• Education:

- Master ou PhD in Management Sciences: Statistics, Marketing, Project Management

• Experiences:

- Professional experience in development project evaluation or research (minimum 3 years evaluations);
 - Proven experience in the analysis and processing of qualitative and quantitative data sensitive to gender and human rights (studies, surveys, data processing...);
 - Experience in working with local authorities, youth and women's organizations, NGOs and CBOs;
 - Good knowledge of the Lubero context
 - Good knowledge of the contextualization of adaptation to climate change;
 - Ability to conduct in-depth analyses and reach relevant conclusions in the specific field;
 - Ability to work as part of a team, to seek the advice of colleagues and partners and to value their ideas and skills;
 - Ability to plan, prioritize, and organize work and to meet deadlines;
 - Excellent communication and report writing skills;
 - Good computer skills (Windows, Word, Excel, PowerPoint, Internet, etc...);
- #### **• Language skills:**
- Excellent command of spoken and written English, which is the language of the report;
 - Knowledge of local languages (Swahili, Kinande) would be an asset.

8. Tender selection criteria

Bids will be selected on the basis of the following technical and financial criteria:

Technical offer (100) :

1. Diplomas (10 points);
2. Professional experience in development project evaluation (15 points);



3. Working methodology (30 points) ;
4. Proven experience in the analysis and processing of qualitative and quantitative data sensitive to gender and human rights (studies, surveys, data processing, etc.) (30 points);
5. Experience in writing evaluation reports (15 points)

9. Tender evaluation method

Only bids with a score of at least 70 points out of a total of 100 points will be considered for financial analysis;

The evaluation method used will be that of the best quality/price/time ratio (combined score). Account will be taken of the consultant's skills and experience, working methodology and financial proposal.

A. Tender submission :

The consultant must submit a file including two proposals: (technical with work plan and financial) to the email address: online at the email address:

info.cod.goma@welthungerhilfe.de

The technical proposal must contain :

- a) A copy of diplomas ;
- b) A detailed CV with references for the main consultant and the second consultant;
- c) A brief description of the work methodology, indicating the various stages in achieving the results and the timetable (3 pages maximum).
- d) An example of an evaluation report conducted and written by the consultant or a certificate of achievement
- e) Attestation of declaration and payment of taxes and duties until December 2024; or note of exemption if engaged in scientific research in Higher Education and Universities in the DRC.

The financial proposal should contain

A financial proposal based on a lump sum including (fees, and other expenses related to the assignment). To enable a better appreciation of the lump sum proposed, the consultant should break down the lump sum by clearly indicating the expenses foreseen for fees, travel expenses and those allocated to per diems.

Other information: Any application that does not include at least a detailed CV, a brief description of the work methodology and a financial offer will be rejected.

10. Deadline for submission of bids :

No later than January 31, 2025, at 4:30 p.m. (Goma time).

Goma, 21/01/2025

For Welthungerhilfe


Lievin SELYABO
DR Congo
www.welthungerhilfe.de

Welthungerhilfe Supplier Declaration Form

Note: This Supplier Declaration Form, including your certification by signature, is part of the qualification procedure for our suppliers and service providers. If you do not fully complete this form, you may be disqualified from the tender.

1. Supplier information

By signing the certification at the end of this Supplier Declaration Form, you confirm that all information submitted in sections 1.1 and 1.2 below is true and complete.

1.1 Information about your business

Please provide the following information about your business and attach a copy of your company's legal registration document if available.

Business name	
Legal form <i>If the supplier is not a registered company, write "not registered."</i>	
Year founded	
Country where established	
VAT or registration number	
Bank details <i>Include the account holder's name, bank name, IBAN, SWIFT code, and currency used.</i>	
Physical address, email address, and website	
Contact Sales and marketing	
Range of products and services provided (Portfolio)	
Other information	

1.2 Information about your managing officials

Welthungerhilfe upholds high moral standards regarding the conduct of its employees, partners, suppliers, and other service providers. As discussed in part 2.3 below, one of these standards is a condemnation of terrorism and a commitment that no funds or other resources will be used to support terrorists or terrorist activities in any way. Not only is this standard an integral part of how

Welthungerhilfe works, but it is also an expectation of our institutional donors and banks that we screen our suppliers and service providers against lists of known and suspected terrorists on a regular basis.

For this reason, we are required to collect certain information about the relevant decisionmakers of each supplier. In particular, we request information about your top 4 managing officials (e.g., executive board members, managing directors, or heads of department). Generally, these are the individuals listed on your company's registration document. If your company has fewer than 4 managing officials, please provide details for all of your managing officials and let us know this fact when submitting the form.

The data collected below will only be used for comparison with freely accessible international sanctions lists published on the internet and will be protected in accordance with applicable data protection laws. If you have any questions how your data will be processed or stored, please talk to your contact at Welthungerhilfe or send an email to screening@welthungerhilfe.de.

Managing official 1			
Full name <i>(given name followed by middle and surname)</i>			
Nationality			
Address <i>(at a minimum, country of residence)</i>			
Gender <i>(optional)</i>			
Birthdate	Date:	Month:	Year:
Managing official 2			
Full name <i>(given name followed by middle and surname)</i>			
Nationality			
Address <i>(at a minimum, country of residence)</i>			
Gender <i>(optional)</i>			
Birthdate	Date:	Month:	Year:
Managing official 3			
Full name <i>(given name followed by middle and surname)</i>			
Nationality			
Address <i>(at a minimum, country of residence)</i>			
Gender <i>(optional)</i>			
Birthdate	Date:	Month:	Year:
Managing official 4			
Full name <i>(given name followed by middle and surname)</i>			
Nationality			

Address <i>(at a minimum, country of residence)</i>			
Gender <i>(optional)</i>			
Birthdate	Date:	Month:	Year:

2. Welthungerhilfe policy statement

2.1 Welthungerhilfe supports the goals of the UN Global Compact

The UN Global Compact is a strategic policy initiative for organizations that are committed to aligning their operations and strategies with the following 10 universally accepted principles in the areas of human rights, labour, environment, and anticorruption:

Human rights

- Principle 1: Businesses should support and respect the protection of internationally proclaimed human rights; and
- Principle 2: make sure that they are not complicit in human rights abuses.

Labour

- Principle 3: Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;
- Principle 4: the elimination of all forms of forced and compulsory labour;
- Principle 5: the effective abolition of child labour; and
- Principle 6: the elimination of discrimination in respect of employment and occupation.

Environment

- Principle 7: Businesses should support a precautionary approach to environmental challenges;
- Principle 8: undertake initiatives to promote greater environmental responsibility; and
- Principle 9: encourage the development and diffusion of environmentally friendly technologies.

Anti-corruption

- Principle 10: Businesses should work against corruption in all its forms, including extortion and bribery.

Further information about the UN Global Compact is available (in a variety of languages) at <https://www.unglobalcompact.org>

2.2 Welthungerhilfe adheres strictly to its own Code of Conduct

Welthungerhilfe's own Code of Conduct builds upon the principles of the UN Global Compact and is an integral lodestone in all of Welthungerhilfe's work. All Welthungerhilfe suppliers are expected to act in accordance with the values of our Code of Conduct, which are as follows:

- The highest standards of personal and professional conduct
- No religious or political activities when representing Welthungerhilfe
- No discrimination
- Responsibility for health and safety
- No sexual violence
- Child protection
- Responsible handling of personal data and information
- Responsible use of resources

- No supporting of terrorism or money laundering
- No corruption
- Avoiding conflicts of interest
- No work under the influence of alcohol or drugs
- No carrying of weapons
- Obligation to report concerns, suspicions, and knowledge of Code of Conduct violations

The full Code of Conduct is available at the following link:

<https://www.welthungerhilfe.org/about-us/transparency-and-quality/code-of-conduct/>

By signing this Supplier Declaration Form, you explicitly agree to comply with these principles.

2.3 Welthungerhilfe (WHH) renounces all forms of terrorism and money laundering

Welthungerhilfe renounces all forms of terrorism and will never knowingly support, tolerate, or encourage terrorism or the activities of those who embrace terrorism or money laundering. Consistent with guidance issued by the United Nations Security Council and the European Union, Welthungerhilfe is firmly committed to the international fight against terrorism and, in particular, against the financing of terrorism. Accordingly, Welthungerhilfe screens its suppliers and their relevant decisionmakers against lists of known and suspected terrorists to ensure that none of its or its donor funds are used, directly or indirectly, to provide support to individuals or entities associated with terrorism or money laundering. By submitting an offer, suppliers and service providers agree to this screening process, including the obligation to provide the information required to conduct the screening (see parts 1.1 and 1.2 above).

3. Supplier declaration

We, _____ (name of company) hereby declare that

- a) all of the information submitted in parts 1.1 and 1.2 above is true and complete;
- b) we are not in bankruptcy proceedings, in judicial insolvency proceedings, or in liquidation, and we have not ceased our commercial activities and are not in a comparable situation by virtue of similar proceedings referred to in the national legal provisions;
- c) we have not received a sanction by legally binding judgment for reasons that bring into doubt our professional reliability;
- d) we comply with our duty to pay social insurance contributions, taxes, and other levies in accordance with the legal provisions of the jurisdiction in which we have our office, the jurisdiction of the consignee, and the jurisdiction where the contract is performed; we assure that we will comply with the legislation applicable and common standards in terms of wages, social legislation, and occupational safety and health;
- e) we have not received a legally binding sentence due to fraud, corruption, participation in a criminal association, or another act directed against the financial interests of another legal or natural person;
- f) no serious breaches of contract due to non-performance of our contractual obligations have been ascertained in connection with another contract or a contract awarded from any institutional donor involved in development cooperation, humanitarian assistance, or other public financing work (hereinafter "institutional donor");

- g) we are providing you with all the information required to participate in a tender, and all information submitted in relation to this tender is true and complete;
- h) in respect of contracts that are ultimately paid for out of the funds of an institutional donor, no one has accused us of breach of contract due to gross violation of our contractual obligations;
- i) we have not been excluded as a contract partner by any institutional donor due to ethical issues;
- j) in the event we are chosen as the supplier for any Welthungerhilfe project, we assure to Welthungerhilfe, to any institutional donor involved in the project, and to auditors engaged by either Welthungerhilfe or such institutional donor that they will have reasonable access on demand to our business and accounting documents for the purpose of checks and audits;
- k) we respect basic social rights and condemn child labor;
- l) we understand that Welthungerhilfe will conduct a check to ensure that neither our company nor our top four managing officials appear on any lists of known or suspected terrorists issued by our institutional donors or the governments of which they are a part;
- m) we support the goals of the UN Global Compact; and
- n) we act in accordance with the values of Welthungerhilfe's Code of Conduct.

Location, Date

Name, Signature